Chase County Community Fund
Grant Request Guidelines

Our Mission:

> The Chase County Community Fund exists to improve and perpetuate the quality of life for all residents of Chase County.

Our Goal in Grant Making:

> The Chase County Community Fund makes grants for **innovative** and creative **projects** and programs that are responsive to changing community needs in the areas of health, social service, education, recreation, and cultural affairs.

Preference is given to grants which are not directly tax supported or agencies which have taxing authority. Generally, grants rarely exceed $5,000.00, and operational expenses such as sports teams, uniforms, and equipment are not funded.

PROCEDURE: Please ONLY provide the following:

A.   A completed application.

B.   A list of officers and board members of your organization and its web site, if applicable.

C.   Please attach a detailed budget for this project.

D.   A copy of your IRS determination letter for Section 501(c)3 or Section 509(a), if applicable.

E.   A copy of your financial statement from your most recent year end.

CCCF grant applications are due on or before March 15 and September 15. Grants should only be submitted no more than one month before these cutoff dates. Awardees for these grants will be notified approximately 45 days from these cutoff dates.

CHASE COUNTY COMMUNITY FUND
2024 GRANT APPLICATION

(Return complete form with any attachments as requested in the Grant Request Guidelines.)

Date: _____

Project Title: _____

Requesting Organization(s): _____

Address: _____

Telephone: _____ Year Incorporated: _____

Total Cost of Project: _____ Amount Requested: _____

Contact Person & Title: _____

Other staff working on this project: _____

Overall Narrative Summary of Project (100 words or less):

Please respond to the following questions in the spaces provided.

1. What are the community needs that are met by this project?

2. How does this project carry out the mission of your organization?

3. What will be the outcomes or results of this project? (List only the results rather than the processes you use to accomplish these results.)

4. What strategies will you use to accomplish the stated results of this project? Describe the activities, who will accomplish them, and when they will be accomplished.

5. What resources will be used to accomplish the results of this project? Identify any other funding resources and their sources, and any partnerships you may have with other organizations.

6. How will the results described in Question 3 be evaluated?

7. If this is a continuing project, then how will it be funded and continued in the future?

Please send completed application by deadline dates of:
March 15, 2024 or September 16, 2024
email to Loni Heinen at loni.heinen@emporiacf.org or deliver to:
Emporia Community Foundation
527 Commercial Street, Suite B
Emporia, KS 66801 620-342-9304