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# TRUSLER FOUNDATION

## Grant Application

**Mission of the Trusler Foundation:**

To evaluate the needs of Lyon, Chase and Coffey counties with an emphasis on economic development.

**Overall Criteria:**

The Trusler Foundation advisory committee primarily considers projects that will make a difference and benefit the long-term needs of Lyon, Chase and Coffey counties with priority given in the following order: Emporia, Lyon County, Chase County, Coffey County.

**I. Application Cover Sheet**

Please use this cover sheet as the first page of your proposal. No cover letters, please.

Project Title: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Tax ID/FEIN: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Executive Director (or equivalent): \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Contact (if different): \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Requested \$ \_\_\_\_\_ Request is \_\_\_\_\_% of project budget

Is this a new or existing program?  New Program  Existing Program

Which geographical area will this project serve?  Emporia  Lyon Co.  Chase Co.  Coffey Co.

Please use the space below (rather than an attachment) to provide a brief summary of the project:

If funded, grantee agrees to recognize the Trusler Foundation in all media and submit a report to the grantor within one year of the grant. (Details to be provided in the award letter.)

Executive Director (or equivalent) Signature: \_\_\_\_\_

We affirm that the Trusler Foundation may confer and share information regarding this application with other foundations and funding agencies as it relates to the programs identified within this application.

## II. Narrative

Please use a separate attachment to answer the following questions in the order presented. Include the questions with the narrative but limit your total response to four pages. Use standard one-inch margins, single-spacing and 12-point font.

1. What is the economic development situation, problem or opportunity this project will address?
2. Who or what is the population that this project will serve? What is the proposed number of people to be served?
3. What is the timeline for achieving the objectives of the proposed project?
4. Provide a detailed description of the project and related activities.
5. Provide any applicant history that demonstrates sound management and financial practices. Provide any successful initiatives similar to the stated project on this application and the applicant's willingness and ability to honor and implement its commitments, representations, and initiatives to the Foundation and others.
6. Are there other matching funds or other traditional sources of support to be used for the proposed project? If so, please explain. Provide a list of other funding sources (if applicable) that have been approached for this specific project and what their responses have been.
7. Will the applicant be successful in sustaining the grant initiative beyond the life of the grant by attracting predictable sources of revenue without any further support from the Foundation? Please explain.
8. What other sources of funding (public or private) have historically supported activities concerning this (or like) projects within your organization?
9. In what way (if any) would the Foundation's support prove to be "seed money" that would attract future or additional support, from any source, and generate future income for the applicant? What (if any) additional/integral services will be implemented by the applicant?
10. Describe how the scope and size of this project will have a demonstrable, visible, and significantly positive economic development impact?
11. What will be the specific, meaningful outcomes of this project? Describe how the success of this project will be monitored and measured?
12. What present and future recognition would be proposed to recognize the Trusler Foundation in the implementation of this project?
13. Add additional information, if necessary, to clarify any response previously provided.

## III. Required Attachments

- Proof that organization is a 501(c)(3) entity (only 1 copy required)
- Most recent financial statement or Form 990 (only 1 copy required)
- List of officers and board members and their principal occupations
- One-page budget for the project, showing proposed revenues and expenses
- If applicable, provide a list of partnering organizations' and their contact information

**Submit 7 stapled copies of your proposal to  
Trusler Foundation  
% Emporia Community Foundation  
527 Commercial Street, Suite B  
Emporia, KS 66801  
620-342-9304**

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